

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JANUARY 11, 2016 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Claudia Sarbit	Chairperson
	Derek Dabee	Vice-Chairperson
	Diane Cameron	Trustee
	Teresa Jaworski	Trustee
	Greg McFarlane	Trustee
	Evelyn Myskiw	Trustee
	Edward Ploszay	Trustee
	Maria Santos	Trustee
	Richard Sawka	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Verland Force	Assistant Superintendent
	Gwen Birse	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Gaylene Schroeder-Nishimura	Asst. Secretary-Treasurer
	Donna Herold	Executive Assistant

Trustee Sarbit in the Chair.

The meeting was called to order at 6:04 p.m.

MINUTES

Approved the minutes of the Regular Board meeting of Monday, December 14, 2015.

16-080 Approval of the Agenda

Ploszay / Myskiw

That the agenda for this meeting be approved as listed.

CARRIED

16-081 Moved to Committee of the Whole at 6:05 p.m.

Ploszay / Santos

That the Board move into Committee of the Whole.

CARRIED

Trustee Dabee in the Chair.

OFFICERS' REPORT

Trustees Ploszay and Sawka reported on developments arising from collective bargaining.

SUPERINTENDENTS' PERSONNEL REPORT

16-082 Superintendents' Personnel Report

Jaworski / Myskiw

That the Superintendents' Personnel Report be ratified.

CARRIED

TEACHER APPOINTMENTS

Brenda Charach was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 4, 2016 to March 24, 2016.

Jennifer Henry was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective January 4, 2016 to June 30, 2016.

Emily Laird was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 11, 2016 to June 30, 2016.

Nicole Lavallee was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 4, 2016 to June 30, 2016.

Amritpal Lotey was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 4, 2016 to June 30, 2016.

Carissa Schettler was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 4, 2016 to June 30, 2016.

CLINICIAN APPOINTMENT

Carol Ballen was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 11, 2016 (indefinite).

SUBSTITUTE TEACHER APPOINTMENTS

The following teachers were appointed to Substitute Teacher contracts effective the 2015-2016 school year:

Jordan Curtis

Brytani Rocznik

SUPERINTENDENTS' PERSONNEL REPORT

TEACHER MATERNITY AND PARENTAL LEAVES

Kirsten Dozenko was granted maternity and parental leave effective March 7, 2016 to April 2, 2017.

Michelle Giesbrecht was granted maternity and parental leave effective February 27, 2016 to February 27, 2017.

Melissa Sigvaldason was granted maternity and parental leave effective February 2, 2016 to February 2, 2017.

EXECUTIVE ASSISTANT RESIGNATION

Lucy De Sousa gave notice of intent to resign effective February 16, 2016.

SECRETARY-CLERICAL MATERNITY AND PARENTAL LEAVE

Jacqueline Nikkel was granted maternity and parental leave effective April 1, 2016 to March 31, 2017.

COMMUNITY COORDINATOR APPOINTMENT

Rabiena Sharif was appointed to the position of community coordinator, part-time (11.5 hours per week), term effective January 4, 2016 to June 30, 2016.

16-083 Out of Scope Positions

Cameron / Ploszay

That the Board establish a committee consisting of the Bargaining Chairs, Secretary-Treasurer and Superintendent in order to review the job descriptions and salaries of Out-of-Scope positions.

CARRIED

DIVISIONAL UPDATE

The following matters were received as information:

- Personnel Matters.
- École Leila North Boiler Failure Update.
- 2016-2017 Provincial Funding / Budget First Draft / Assessment.
- Seven Oaks Performing Arts Centre Update.
- Opening Ceremony Kamwokya School – March 23, 2016.
- Pubic Schools Finance Branch Update.

16-084 Kamwokya School

McFarlane / Jaworski

That the Board accept the invitation to attend the grand opening of Kamwokya School. **DEFEATED**

16-085 Kamwokya School

Cameron / Santos

That a package of books be forwarded to Kamwokya School - Kampala, Uganda in honour of their Opening Ceremony - March 23, 2016. **CARRIED**

16-086 New High School Site

Jaworski / Santos

That Administration proceed with the purchase of a site for a new High School subject to approval of the Public Schools Finance Board. **CARRIED**

Trustee Sarbit in the Chair.

SPECIAL ORDERS

7:35 p.m. "Gopher Space" – High Altitude Balloon Club, Garden City Collegiate

16-087 High Altitude Balloon Clubs

Santos / Jaworski

That the Board contribute \$2,500 to the Garden City Collegiate and the Maples Collegiate High Altitude Balloon Clubs. **CARRIED**

16-088 Riverbend Community School

Santos / Ploszay

That the Board approve the request of the Riverbend Community School parents to provide Religious Exercises through the Lord's Prayer for those who have requested it. **CARRIED**

16-089 Garden City Ski / Snowboard Club

Santos / Dabee

That the Board approve the proposed trip to Fernie, British Columbia by the Garden City Ski / Snowboard Club February 4 to February 8, 2016. **CARRIED**

ADMINISTRATIVE REPORT**16-090 Administrative Report**

Jaworski / Dabee

That the Administrative Report be approved. **CARRIED**

AAA Electric Invoice No. 2302

That Invoice No. 2302 for the École Rivière-Rouge lighting fixtures in the amount of \$18,657.43 be paid to AAA Electric 1988 Ltd.

Con-Pro Industries Canada Ltd. Invoice No. EL-COP#8R2

That Certificate of Payment No. 8R2 for the Elwick Community School elevator and renovations project in the amount of \$46,719.75 be paid to Con-Pro Industries Canada Ltd.

Statutory Holdback on Certificate of Payment No. 8R2

That the 7.5% Statutory Holdback on Certificate of Payment No. 8R2 for the Elwick Community School elevator and renovations project in the amount of \$3,607.70 be paid to Seven Oaks School Division/Con-Pro -453-Elwick Elevator/Grooming Room.

KGS Group Consulting Eng. Invoice No. 72949

That Invoice No. 72949 for the R. F. Morrison School roof replacement project (November services) in the amount of \$2,625.00 be paid to KGS Group Consulting Engineers.

Parkwest Project Ltd. - Invoice No. ERR-COP#8

That Certificate of Payment No. 8 for the École Rivière-Rouge project in the amount of \$1,566,580.39 be paid to Parkwest Project Ltd.

ADMINISTRATIVE REPORT

Statutory Holdback on Certificate of Payment No. 8

That the 7.5% Statutory Holdback on Certificate of Payment No. 8 for the École Rivière-Rouge project in the amount of \$120,971.46 be paid to the Seven Oaks School Division/Parkwest Projects.

Shepherd & Stevens Invoice No. 7215

That Invoice No. 7215 for the R. F. Morrison School Day Care project (site survey) in the amount of \$4,431.00 be paid to Shepherd & Stevens.

Stantec Consulting Invoice No. 1020917

That Invoice No. 1020917 for the A. E. Wright Community School roof project (design development 100% complete) in the amount of \$16,915.50 be paid to Stantec Consulting.

Tesseract Environmental Consulting Invoice No. 1318

That Invoice No. 1318 for the Precinct E Land Purchase hazardous materials survey in the amount of \$1,575.00 be paid to Tesseract Environmental Consulting.

Tesseract Environmental Consulting Invoice No. 1319

That Invoice No. 1319 for the Precinct E Land Purchase specifications and procedures in the amount of \$787.50 be paid to Tesseract Environmental Consulting.

M. Block & Associates Invoice No. W-2015-270

That Invoice No. W-2015-270 for the Edmund Partridge Community School elevator project (concrete testing) in the amount of \$157.50 be paid to M. Block & Associates.

M. Block & Associates Invoice No. W-2015-271

That Invoice No. W-2015-271 for the Garden City Collegiate Skill Build (concrete testing) in the amount of \$519.75 be paid to M. Block & Associates.

Parkwest Projects Ltd. Invoice No. ERR-COP#9

That Certificate of Payment No. 9 for the École Rivière-Rouge project (60.7% complete) in the amount of \$870,945.83 be paid to Parkwest Projects Ltd.

ADMINISTRATIVE REPORT

Statutory Holdback on Certificate of Payment No. 9

That the 7.5% Statutory Holdback on Certificate of Payment No. 9 for the École Rivière-Rouge project in the amount of \$67,254.50 be paid to Seven Oaks School Division/Parkwest Projects-455-ERR.

B & B Landscape Invoice No. ERRFROG-COP#1

That Certificate of Payment No. 1 for the École Rivière-Rouge Frog Habitat (invoice 752-less holdback) project in the amount of \$23,674.22 be paid to B & B Landscape.

Statutory Holdback on Certificate of Payment No. 1

That the 7.5% Statutory Holdback on Certificate of Payment No. 1 for the École Rivière-Rouge Frog Habitat project in the amount of \$1,828.12 be paid to Seven Oaks School Division/B & B Landscape-463 ERR Frog.

COMMITTEE REPORTS

Educational Leave Report - November 2015 - Fall 2015 Report to Board.

CONFERENCE REPORTS

Susan Kurbis, Vice-Principal, H.C. Avery School. Learning and the Brain - "The Science of Character", November 13 to 15, 2015 - Boston, Massachusetts.

CORRESPONDENCE

- Manitoba School Boards Association. Region 5 & 6 Meeting - Saturday, January 23, 2016 - 9:30 a.m., Norwood Hotel.
- Kathlyn McNabb, Secretary-Treasurer, Rolling River School Division. Nomination of Trustee Ken Cameron for 2016 Manitoba School Boards Association President.
- The Honourable James Allum, Minister of Education. Music Month: Celebrating Music in Manitoba Schools - May 2016.
- Public Schools Finance Branch. École Leila North Community School - Boiler Replacement Project Authorization.
- George Coupland, Manitoba School Boards Association. Amendments to four separate legislative acts/regulations that if passed will impact school divisions.
- Darryl Gervais, Director, Manitoba Education & Advanced Learning. Mental Math: Grade 9 Mathematics.

CORRESPONDENCE

- George Coupland, Director of Labour Relations, Manitoba School Boards Association. Workers Compensation Act Amendments - Post Traumatic Stress Disorder.
- Greg Selinger, Premier of Manitoba. Sarah Baldwin, West Kildonan Collegiate recipient of the Premier's Healthy Living Award for Youth.
- Craig Bachynski, Number Ten Architectural Group. Change Order No. 32 and No. 33 for Elwick School elevator and renovation.
- Jamie Kozak, Prairie Architects Inc. Change Order No. 14 for R. F. Morrison School addition.
- Trent Piazzoni, Number Ten Architectural Group. Change Order No. 1 and No. 2 for Garden City Collegiate - TAA.
- Manitoba School Boards Association. CPI Update November 2015.
- MERN Winter 2016 Forum - January 29, 2016.
- Park West School Division. Retirement of Superintendent/CEO Tim Mendel effective July 31, 2016.
- Government of Manitoba News Release. Province to Increase Supports for Students with Special Needs by \$1.7 Million, Modernize Funding Model.
- Task Force on Special Needs Funding. January 8, 2016 email from Aileen Najdich, Assistant Deputy Minister of Education and Advanced Learning.
- Lynne Mavins, Manitoba Schools' Finance Branch. Long Term Borrowing for Capital Purposes.
- Public Schools Finance Board. Maples Collegiate - Renovation of Two Science Labs Phase II - Science Education Action Plan Furnishings Grant.
- The Manitoba Teacher, December 2015.
- Darryl Gervias, Director, Instruction, Curriculum and Assessment Branch - Manitoba Education. Grades 9 to 12 Dance, Dramatic Arts, Music and Visual Arts Curriculum Posters.
- James Allum, Minister of Education. New, locally-created learning resources on the Legislative Assembly of Assiniboia (LAA) for use in schools
- ICEF Berlin. Commemorating 20 years of the ICEF Berlin Workshop.

The meeting adjourned at 8:36 p.m.



Claudia Sarbit
Chairperson



Wayne Shimizu
Secretary-Treasurer